In attendance: Ned Panfile, Melissa Wojcik, Bud Murphy, Steve Andrew (Borough Council), Brennan Reilly (Borough Council) & Bruce DiBisceglie (dept chair).

Meeting Location: Garabrant Center

1. **Communications**
   1. December 2018 Mendham Borough Recreation Committee (MBRC) meeting minutes were approved.
      1. Minutes and agendas have been posted to the Mendham Borough website.
   2. Communications:
      1. Bruce received an email from Amy Johanson (forwarded from Tamara D’Alessio, Student Assistance Coordinator, West Morris Mendham HS). A poll was distributed looking for possible dates for a Family Fun Night (Feb 27, Mar 6 or Mar 13). We responded that any of these dates are workable. *(update: March 6th was chosen)*
   3. Meetings:
      1. Bruce attended the December 20 Borough Council Meeting
         1. The Borough Council passed Resolution 195-2018 Authorizing the Donation from the WMSC to be put towards the Multi-Use turf field to be fitted over the existing side-by-side, lighted tennis court adjacent to the First Aid/Firehouse.
         2. Stan reported the results of the Holiday Home Decorating contest. The three winning homes have been contacted by Bruce.
2. **2019 Staffing:** 
   1. Amy Johanson told Bruce that she will vacate her seats on the MBRC as of Dec 31, 2018. The MBRC thanks Amy for her years of volunteer service.
   2. Mayor Glassner will fill open positions vacated by Amy, Ed Sisson and Nancy Rodriguez for the start of the 2019 season.
   3. Bruce & Joyce are interviewing two new candidates for the Recreation Secretary position on January 16th
3. **2019 Recreation Booklet Update:** 
   1. Bruce has contacted Steve Eisenstein (Mendham Township Recreation Director) for annual booklet updates.
   2. Borough updates were made by Recreation Secretary, Penny Andrus who retired on Dec 20, 2018.
      1. Penny’s replacement has not been hired yet.
      2. The new Recreation Secretary will work on updates immediately upon hire.
   3. The first draft will be completed by Bruce and sent to Hawk Graphics by February 19.
   4. Anticipated ‘street date’ will be April 1. Booklets will be mailed to all Borough residents by this date.
4. **2019 Day Camp Hiring Process:** 
   1. Bruce reported that the application window opened on January 1st and will close February 28th.
   2. Interviews for first-time applicants will occur in March and April.
   3. Contracts will be mailed to all applicants by May 15th
   4. Employee pay structure will be based solely on accumulated hours worked at the Day Camp prior to 2019. Pay increase levels will be made at 80-hour accumulated intervals.
5. **Field Request Status:** 
   1. The following organizations have submitted requests: Pastime Club, Mt View School sports, Gran Fondo, Chester/Mendham Lacrosse, Twin Boro Cheerleaders, West Morris SC, Chester Mendham LL Baseball, Mendham/Chester Men’s 35+ Softball
   2. The following organizations (who did request for 2018), have not requested for 2019 (each has been contacted at least twice): Hilltop School, St Joseph's School, HSA Harvest Hustle, Mendham/Chester Flag (ff), Morris Generals, Mendham Coop Nursery School, St Joe's Baseball, Team Bloke 5K, NJ Center for Tourette / Assoc Disorders, Pastime A's
   3. Bruce will have the 2019 schedule completed by January 31st.
6. **Prior Business:** 
   1. Eric Inglis (WMSC) has submitted all specs to Borough Engineer Paul Ferriero. Expectations are to install field in 1st quarter of 2019 and open by March 2019.
   2. DPW has erected the new Borough Park sign on Mountain Ave.
   3. Bruce & Jeff will work on the Walk of Fame. Target completion date: prior to the 2019 Labor Day Parade
   4. Melissa inquired about adding High School students (one Junior & one Senior) to the MBRC.
7. **New Business:** 
   1. Steve asked about the Food Truck Festival. Bruce reported that FTF2 is on, tentatively for June 15, 2019.
      1. Bruce to contact Allison Kohler for status.
   2. Steve suggested a memorial event at the monument located in Borough Park (corner of Park/Mountain) on Memorial Day. Could include wreath, flowers and a speech by John Andrews (USMC)
   3. Playground updates (swings, surface, rock wall) have been shared with DPW. Bruce to follow up for status.

***Next Meeting: 7:30pm, Thursday, February 14, 2019 at the Garabrant Center***